

COOPS MOWING & MAINTENANCE Safety Policy



Occupational Health & Safety Policy

Coops Mowing Policy in the area of Occupational Health, Safety and Welfare is to provide a safe and healthy place to work for all staff, employees, contractors and members of the public. Lawn Green is also committed to the protection of the environment.

Occupational Health & Safety Program

In order to implement the general provisions of this policy, Coops mowing will set up and monitor a program of activities relating to OHS and including:

- Implementation of an OHS management system
- OHS training and education
- Safety rules and procedures
- Changes to work methods
- Reporting and recording incidents, injuries and illness

Policy Improvement

The management of Coops Mowing & Maintenance undertake to monitor and continually improve their OHS system every 12 months at least (or as required).

Safe Work Method Statements (SWMS)

Every worker, contractor and company representative must understand fully the implications and instructions given in the enclosed Safe Work Method Statement(s).

Safe Work Method Statements (SWMS) are also known as:

- Safe Work Instructions (SWI)
- Job Safety Instructions (JSI)
- Job Safety Analysis (JSA)
- Safe System Of Work Plan (SSWP)
- Safe Work Procedures (SWP) Under the Occupational Health and Safety Act we are all

obliged to submit a Safe Work Method Statement (SWMS) as part of our site safety planning. The purpose and structure of the Safe Work Method Statement is to:

- Outline a safe method of work for a specific job or task
- Provide an induction document that workers must read and understand prior to starting a job at a customer's site
- Meet the legal requirements of Hazard Identification and Risk Control
- Outline the program of work, materials, time, staffing etc to anticipate problems, hazards and risks to workers
- Use as a quality assurance tool

As a representative of our organization, you will be relied upon to bring to our attention any new hazards that present themselves in the course of our work and service delivery. Of course, a separate SWMS is required for specific significant jobs or tasks.

Should you not be able to or not willing to comply with the onerous Government requirements, then we reserve the right to terminate the relationship between you and our organization.

Signed by representative:

Dated:

COOPS MOWING & MAINTENANCE

53 BERKELEY STREET SPEERS POINT NSW 2284

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